

GENERAL INFORMATION ABOUT LIA AND BOARD RESPONSIBILITIES:

Lakeside Improvement Association (LIA) is the Homeowners Association for residents of Lakeside Estates and Lakeside Forest. The LIA collects annual maintenance fees and oversees neighborhood security, trash pick-up, pool management, the website, communication, and maintenance of common grounds. LIA is charged with maintaining dedicatory and governing documents, enforcing deed restrictions, and upholding the aesthetics and architectural harmony of the community via the Architectural Review application process.

Properties – The LIA Board has responsibility for all common properties including entrances to Lakeside Estates and Lakeside Forest, cul-de-sacs, and the recreation facilities – clubhouse, pool, tennis courts and park. Contact the LIA Office Manager for a Lakeside amenity access card.

Meetings – The board meets on the second Wednesday of every month at 7:00 p.m.; the Annual Meeting is held on the third Thursday in November at 8:00 p.m. Meetings are historically held at the Lakeside Clubhouse, 2000 Lakeside Drive.

Organization – The LIA Board is comprised of nine Directors, elected by a vote of Lakeside residents to a three-year term. *Officers, Directors, committees, and staff responsibilities are listed below.*

PRESIDENT: Presides over LIA Board meetings and sets strategic direction. Reviews actions for legal counsel; responds to questions or complaints.

VICE PRESIDENT: Presides over LIA Board meetings if the President is unavailable; other responsibilities are as assigned; holds one of the Director positions described below.

SECRETARY: Maintains dedicatory governing documents and records meeting minutes; holds one of the Director positions described below.

TREASURER: Responsible for fiscal management, budget preparation, determination of capital reserve, insurance for LIA, and annual external audit.

DIRECTOR – COMMUNICATION: Responsible for official communication from the board.

DIRECTOR – DEED RESTRICTIONS: Enforces deed restrictions and appearance standards for the neighborhood; responds to deed violation complaints and issues violation notices; coordinates legal action for deed restriction enforcement.

DIRECTOR – RECREATION AND FACILITIES: Oversees the clubhouse and the pool. Maintains facilities for a clean and safe environment; administers contracts for pool management. Works with Tennis, Park and Grounds director.

DIRECTOR – SECURITY: Arranges for the regular patrol of our neighborhood, reviews security status and makes recommendations to the board for any changes. Currently LIA contracts with Harris County Precinct 5 for two deputies.

DIRECTOR – SOLID WASTE & MOSQUITO CONTROL: Responsible for monitoring Harris County Mosquito and Vector Control and waste management contracts; monitors vendor performance.

DIRECTOR – TENNIS, PARK AND GROUNDS: Responsible for and coordinates the maintenance of the common property owned by LIA, including entrances and cul-de-sacs; monitors contractors and develops project scope as required for bid, oversees the park and tennis courts. Works with the Recreation and Facilities Director.

ARCHITECTURAL REVIEW COMMITTEE: Comprised of non-board member(s), appointed by the LIA. Reviews applications for additions or modifications to the outside of homes as enforced by deed restrictions.

BEAUTIFICATION COMMITTEE: Comprised of Lakeside residents and reports to the LIA. Develops projects funded by Beautification Fund donations.

SOCIAL COMMITTEE: Comprised of Lakeside residents and reports to the LIA. The purpose of the committee is to build a sense of community by supporting neighborhood wellness and planning and implementing neighborhood events.

BRIAR FOREST SUPER NEIGHBORHOOD – REPRESENTATIVE: Liaison to BFSN; conveys information to LIA about what is happening in the area.

OFFICE ADMINISTRATOR: Manages the day-to-day business of LIA. Paid by the Association, not an elected position. Office administrator reports to the board of directors.

Board member contacts may be found on the website: www.lakeside-improvement.org